

Lake Station Community Schools
Board of School Trustees Meeting
Wednesday, September 19, 2018



Minutes for the Regular Meeting of the Board of School Trustees of the Lake Station Community Schools held at Edison Jr. Sr. High School Community Room, Lake Station, Indiana at 7:00 p.m.

This meeting is a meeting of the School Board in public for conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda item for Public Comments.

Members Present: Karen Curtis, Greg Tenorio, John Bastin, Greg Keehn, Larry Biggs

Members Absent: None

Others Present: Tom Cripliver, Eric Kurtz, Tara Tauber

Karen Curtis led the Pledge of Allegiance to the flag

Public Comments (3 Minute Limit) [Sign-In]

Mr. Biggs moved to approve the Consent Agenda. Seconded by Mr. Keehn and unanimously carried.

AI I. Consent Agenda

1. Approval of Minutes Minutes
 - a. Executive Session – August 15, 2018
 - b. Regular Board Meeting – August 15, 2018
 - c. Executive Session – September 13, 2018

2. Financial – Fiscal Claims
Payroll
 - a. Approval of Claims
 - b. Approval of Payroll
 - August 17, 2018
 - August 31, 2018
 - September 14, 2018

3. Workshop Workshop

Kathy Brown, Pam Robb, Ralph Girgenti, and Dan Cummins
– Skyward User Group Conference September 26, 2018 Indianapolis.



4. Donations
 - a. Donors Choose donation of Can you Wobble, Baby Wobble Seats totaling \$116.94 for Miss Compton's 3rd grade class at Bailey.
 - b. Accept the donation from the Sohovich family of \$100.00 to the Athletic Department in memorial to Thomas Hodge a 1972 Edison graduate.

Donations

II. Personnel

**Mr. Tenorio moved to approve item 1 under Personnel.
Seconded by Mr. Biggs and unanimously carried.**

- AI 1. Approve hiring Jasmine Culp as a paraprofessional assigned to Hamilton Elementary School effective August 17, 2018.

Hire
Jasmine Culp

**Mr. Tenorio moved to approve item 2 under Personnel.
Seconded by Mr. Keehn and unanimously carried.**

- AI 2. Approve hiring Tabitha Hastings as a paraprofessional assigned to Hamilton Elementary School effective August 17, 2018.

Hire
Tabitha Hastings

**Mr. Biggs moved to approve item 3 under Personnel. Seconded
by Mr. Tenorio and unanimously carried.**

- AI 3. Approve hiring Elizabeth Mireles as a paraprofessional/general assistant assigned to Hamilton Elementary School effective September 8, 2018.

Hire
Elizabeth Mireles

**Mr. Tenorio moved to approve item 4 under Personnel. Seconded
by Mr. Biggs four yes votes and Mr. Bastin voting nay.**

- AI 4. Approve hiring Kathryn Thomas as a general assistant/office clerk assigned to Edison Jr. Sr. High School effective September 8, 2018.

Hire
Kathryn Thomas

**Mr. Biggs moved to approve item 5 under Personnel.
Seconded by Mr. Keehn and unanimously carried.**

- AI 5. Approve hiring Diana Mansberry as a school bus aid/monitor effective September 6, 2018.

Hire
Diana Mansberry

**Mr. Biggs moved to approve item 6 under Personnel.
Seconded by Mr. Keehn four yes votes and Mr. Bastin voting nay.**

- AI 6. Approve hiring Kerry Paris as paraprofessional/study hall assistant assigned to Edison Jr. Sr. High School effective September 8, 2018.

Hire
Kerry Paris



**Mr. Tenorio moved to approve item 7 under Personnel.
Seconded by Mr. Biggs and unanimously carried.**

- AI 7. Accept the resignation of Robert Cahill 6th grade teacher at Edison Jr. High School effective Monday, August 27, 2018. **Resignation
Robert Cahill**

**Mr. Bastin moved to approve item 8 under Personnel.
Seconded by Mr. Keehn and unanimously carried.**

- AI 8. Accept the resignation of the following Food Service Department personnel effective August 20, 2018: **Resignations
Dalal Aguilar
Melinda Williams**
- a. Dalal Aguilar – Cafeteria Assistant – Bailey
 - b. Melinda Williams – Cafeteria Assistant - Hamilton.

**Mr. Biggs moved to approve item 9 under Personnel.
Seconded by Mr. Tenorio and unanimously carried.**

- AI 9. Accept the resignation of James Cross, Jr. bus driver effective September 14, 2018. **Resignation
James Cross Jr.**

**Mr. Bastin moved to approve item 10 under Personnel. Seconded
by Mr. Biggs and unanimously carried.**

- AI 10. Approve to hire Amber Lucas as a Network/Systems Technician in our I.T. Department effective upon board action. **Hire
Amber Lucas**

III. New Business

**Mr. Biggs moved to approve item 1 under New Business.
Seconded by Mr. Keehn four yes and Mr. Bastin abstaining.**

- AI 1. Approve the agreement with Geminus Head Start for Lake Station Schools to provide food services for the 2018-2019 school year. **Geminus Head Start
Agreement**

**Mr. Biggs moved to approve item 2 under New Business.
Seconded by Mr. Tenorio and unanimously carried.**

- AI 2. Approve the revisions to policy 3213 and 4213 Student Supervision and Welfare. **Policy 3213&4213**

**Mr. Tenorio moved to approve item 3 under New Business.
Seconded by Mr. Biggs and unanimously carried.**

- AI 3. Approve the agreement with EdgED Consulting to audit our ELL program at a cost of \$5,250.00 to be paid with Title funds. **EdgED Consulting
Agreement**



**Mr. Biggs moved to approve item 4 under New Business.
Seconded by Mr. Tenorio and unanimously carried.**

- AI 4. Approve an agreement with Millies Engineering Group to design and engineer the installation of new air conditioning (HVAC) project for Bailey and Hamilton Elementary Schools. Target completion date August 11, 2019. **Millies Engineering Agreement**

**Mr. Biggs moved to approve item 5 under New Business.
Seconded by Mr. Keehn and unanimously carried.**

- AI 5. Approve “same as cash” payment practice for online payment options for school fees and charges, so that payment transactions made via ACH, e-check, credit card or debit card are processed with no additional fees assessed by the School Corporation to be implemented. **“Same as Cash” Payments**

**Mr. Biggs moved to approve item 6 under New Business.
Seconded by Mr. Keehn and unanimously carried.**

- AI 6. Approve agreement with RevTrak to process and clear online electronic payments for school fees and charges. **RevTrak Agreement**

**Mr. Tenorio moved to approve item 7 under New Business.
Seconded by Mr. Biggs and unanimously carried.**

- AI 7. Approve adjustment to 2018 Classified Non-Certified Staff Salary Schedule for Assistants/Instructional: Library Media Center (A6) position setting maximum hourly rate to \$20.10 per hour effective July 1, 2018. **2018 Classified Non Classified Maximum hourly rate**

IV. Facility Request

Mr. Biggs moved to approve item 1 under Facility Request. Seconded by Mr. Keehn and unanimously carried.

- AI 1. Portage Police Department using Polk School for K9 and SWAT training from August 20, 2018 to June 6, 2019 on an as needed as available basis. **Portage Police**

**Mr. Biggs moved to approve item 2 under Facility Request.
Seconded by Mr. Keehn and unanimously carried.**

- AI 2. Approve the use of Edison High School gym for an ARWPRO wrestling event on Saturday, September 8, 2018 and on March 9, 2019 from noon to 11:00 pm. **ARWPRO Wrestling**



**Mr. Tenorio moved to approve item 3 under Facility Request.
Seconded by Mr. Keehn four yes votes and Mr. Bastin voting nay.**

- AI 3. Approve the use of Polk parking lot for Haunted Hills Hospital from **Haunted Hill
Hospital**
September 28, 2018 to November 3, 2018.

**Mr. Tenorio moved to approve item 4 under Facility Request.
Seconded by Mr. Keehn and unanimously carried.**

- AI 4. Lake Station FOP Basketball program at Edison Jr. Sr. High school **FOP Basketball**
gym on Sundays starting October 14 through March 31 from 11:30 am
to 2pm.

V. Other Business

- IO 1. Next board meeting is budget / capital projects plan / school bus
replacement plan / public hearing 6:00 pm Wednesday evening,
October 3, 2018 at Edison Jr. Sr. High School Community Room.
- IO 2. The next regular school board meeting is Wednesday, October 17,
2018 at Edison Jr. Sr. High School Community room at 7:00 pm.

ATTEST:

President, Karen Curtis

Vice President, Greg Tenorio

Member, Gregory Keehn

Secretary, John Bastin

Member, Larry Biggs